

«Member\_name» «Street» «Address\_2» «City State»

## To whom it may concern:

At First Community, we are constantly growing. For that reason, we wanted to take the opportunity to share exciting news in regards to our Business Banking Team as well as remind you of the many tools and services available to you.

Our Treasury Management and Commercial Lending teams recently merged creating the FCCU Business Banking Group. You will continue to receive the same First-Rate service you always have with the tremendous expertise our team provides. Whether you are looking to open new accounts/services, protect you assets or are in need of a loan for your business, we have the knowledgeable team member to help you.

Some of our many services include:

- ACH Payroll Services and Payments
- Positive Pay
- Merchant Services
- Remote Deposit Capture
- Sweep Transfer Service
- Investment Services
- Employee Group Benefits
- Commercial loans from owner-occupied to investment real estate to inventory and more! Ask us how we can help your business and we'll customize the right loan option for you.

**Coming soon!** IOLTA accounts will be launching soon for our attorney friends. Watch for more information on this specialized account in the near future.

Lastly, we have updated our deposit agreement. A copy of this is enclosed for your records. Upon receipt of this, please let us know if you have any questions or concerns.

Thank you for your business membership with First Community! We truly value our relationship with you. We're here when you need a hand! Contact us at 281.856.5765 today for more information on tools available to you.

Thank you,

Randal W. Ward First Community Credit Union